

East Donyland Parish Council
Maintenance Committee Meeting – 14th December 2016
The Football Club, Rectory Road, Rowhedge starting 7.00pm
MINUTES

Cllr Helliwell, the Chairman, opened the meeting at 7.00pm

Present: Cllrs Richard Helliwell, Nina Crouchman, John Rowland, Water Bailiff Dave Slavinskas, and Asst.Clerk Elizabeth Nelson-Hayes

027/16 To receive and accept apologies and to note absences: Apologies from Cllrs Case, Clay & George

028/16 To minute disclosable pecuniary & non-pecuniary interest of members: none.

029/16 To approve the minutes of the meeting held on 19th October 2016: JR, NC 2nd, all agreed.

030/16 Public forum - to receive information or queries from members of the public relevant to Maintenance Committee business: No members of the public present.

031/16 To discuss riverside issues:

a. **To receive the Water Bailiff's report (circulated):**

DSlavinskas will be in touch with the office regarding new signage for the pontoon. – *Action ENH*

032/16 To consider quotes received and agree maintenance works as appropriate:

a) **Irrigation equipment for Heath rd garden.** JR explained the use of the equipment, it was noted that if there is a wet spring the equipment wont be needed. A formal arrangement will need to be in place with the neighbour before purchasing anything. *To report back to the February meeting. – Action ENH*

b) **Guttering & water butts at the burial ground.** NC proposed & JR 2nd the quote to be accepted, all agreed. –*Action ENH*

033/16 To discuss the costings or replanting the edible garden.

JR will be leaving a couple of plants, but the rest will be hardy and not in need of so much maintenance. A maximum spend of £200 was proposed by RH, NC 2nd – all agreed.

034/16 To discuss the purchase of a metal shed for storage of sports equipment:

Access to keys and general security was raised, unfortunately as Cllr Clay was not in attendance this will be revisited in February. –*Action DC & ENH*

035/16 To review the updated Action List pertinent to the Maintenance Committee:

The plan was updated as follows:

- Completed tasks removed from the list –*Action ENH*
- Silt removal April 2nd with help from RCRC – *Action MC*
- Pearson Quay subsidence circulated anticipated report – *Action ENH*
- Obtain quote for dog proof fencing on rec –*Action ENH*
- Note the expenditure for the crane to deliver back the pontoon.

036/16 To note time and date of next meeting as February 15th 2017, 7pm: Noted.

The meeting closed at 7.32pm. Agreed as a true record.

Signed: Date: