

East Donyland Parish Council
Maintenance Committee Meeting – 19th April 2017
The Football Club, Rectory Road, Rowhedge starting 7.00pm
MINUTES

Cllr Helliwell, the Chairman, opened the meeting at 7.00pm

Present: Cllrs Richard Helliwell, Nina Crouchman, Doug Clay, Peter Case, Jamie Gledhill and Asst.Clerk Elizabeth Nelson-Hayes, 1 member of the public & water bailiff Dave Slavinskis

001/17 To receive and accept apologies and to note absences: Apologies from Cllr George

002/17 To minute disclosable pecuniary & non-pecuniary interest of members: JR pecuniary interest 007/16. RH non-pecuniary interest 011/17

003/17 To approve the minutes of the meeting held on 16th February 2017: NC, PC 2nd, all agreed.

004/17 Public forum - to receive information or queries from members of the public relevant to Maintenance Committee business: It was noticed with disappointed that we might be lumbered with a gardener=item 00717. A seat at Heath Rd like the memorial bench outside the RHT hut would be welcomed. The bus stop benches are too narrow & low. A query about Shipyard Corner and who owns it.

005/17 To discuss riverside issues:

- a. **To receive the Water Bailiff's report (circulated):** The report was read through thoroughly. Pontoon damage & new signage to be looked at asap – *Action RH, JR & DS*
A reminder to all that we have to notify relevant parties when we clear silt in the ferry hard. A note to NM that no-one has asked DS to use the heritage slipway. Regarding the possibility of obtaining a VHF radio, DS has obtained a licence and asks if the Council could contribute towards the cost, needs forward the email explaining the cost to the office to confirm the price. – *Action DS*

006/17 To consider quotes received and agree maintenance works as appropriate: Mole eradication from the burial ground; Proposed £200 as per quote RH JR 2nd – all agreed. *-Action ENH*

007/17 To discuss engaging a contractor to weed the Heath Rd garden for £15 an hr. A volunteer session is scheduled for the weekend, but if the weeds are growing and no-one is available then it would be prudent to have someone on standby. JR left the room. RH proposed that a gardener would be approached for the above fee in leiu; should the need arise.JG 2nd agreed by majority vote. JR rejoined the meeting.

008/17 To discuss purchasing a bench for Heath Rd garden, type to be discussed. Wood is preferred by members of the public, it was noted that all wooden benches within the village are memorial benches. Metal benches would be maintenance & damage free. A bench on the concrete hard at Heath Rd is favoured. Oak sleepers around the oak tree to create a circular bench would be beneficial & is discussed, a carpenter would be needed to help with this project. Happy to go ahead subject to costs. Pictures and costings needed. *- Action JR*

009/17 To purchase a notice board for Heath Rd explaining the idea behind the garden. Notice board would be ideal for 4th June on open garden day. Designs could mirror the interpretation panels. Costs and design is needed before a purchase. – *Action JR*

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010/17 To hold an event opening the Heath Rd garden potentially in June. On open garden day, a small picnic type event. Information about the garden would be available to share with all visitors, research possibility of donations towards the bench – *Action ENH*
JR will be there and helpers will be needed. £50 for refreshments RH NC 2nd – all agreed. - *Action JR*

011/17 To review the updated Action List pertinent to the Maintenance Committee:
The plan was updated as follows:

- Completed tasks removed from the list -*Action ENH*

012/17 To note time and date of next meeting as June 14th 2017, 7pm: Noted. NM will be clerking.

The meeting closed at 7.43pm. Agreed as a true record.

Signed: Date:

DRAFT