

East Donyland Parish Council
Maintenance Committee Meeting – 18th October 2017
St Lawrence School, Rectory Road, Rowhedge starting 7.00pm
MINUTES

Cllr Rowland, the Chairman, opened the meeting at 7.00pm

Present: Cllrs J Rowland, P George, P Case, N Crouchman, R Helliwell, D Clay; Asst Clerk E Nelson-Hayes.

038/17 To receive and accept apologies and to note absences: All present.

039/17 To minute disclosable pecuniary & non-pecuniary interest of members: none

040/17 To approve the minutes of the meeting held on 19th July 2017: DC proposed, NC 2nd - agreed.

041/17 Public forum - to receive information or queries from members of the public relevant to Maintenance Committee business: no members of the public present.

042/17 To discuss riverside issues:

- a. **To receive the Water Bailiff's report:** Thank You to Dave for preparing the report. Further discussion about the possible replacement notice board on the wall of the Anchor. Generally thought that the notice board on Lion Quay is sufficient and we should make more use of the back to display riverside notices & make sure all ferry hard users have all the relevant information they need.

043/17 To consider quotes received and agree maintenance works as appropriate

- a. **Dog proof fencing for the recreation ground.** To make sure everyone was up to speed. Quotes were sought for a dog proof fence with 3 gates; one at either end and one in the middle running along the length of the memorial trees on the recreation ground, making sure that the double gate at the Parkfield Street end entrance is accessible at all times. Signage at all the other entrances making people aware of the "Dog friendly area" would need to be considered. This would, in time, reduce to amount of dog mess all over the recreation ground and the constant flouting of "Keep dogs on leads" rule. One of the quotes was incomplete and the asst clerk was asked to seek a complete quote with visuals from the contractor and ask the other potential contractors to provide a "visual" to present to the maintenance committee before going to Full Council. – *Action ENH*

044/17 To confirm the plan for Pearson's Quay's uneven ground. EJ Taylor gave a sizable quote of over £21,000 for extensive work, SK Maldon didn't provide a quote but gave an alternative solution to the problem without having to do a large project-which was thought to be more achievable – this method of works was used as a job spec. The asst clerk asked SAM Ltd to quote for the work from the new job spec, who put forward a quote of £237. JR proposed that this quote be accepted RH 2nd – agreed. – *Action ENH*

045/17 To discuss the price of the depth boards previously agreed. After a short discussion, it was decided that more research is needed before a final decision can be made as depth boards are significantly more expensive than anticipated. – *Action JR*

046/17 To review the updated Action List pertinent to the Maintenance Committee:

Updated as follows:

- Completed tasks to be removed
- Lime tree trimming to be added
- Pavement outside Albion loose, reported to ECC to be added
- Remove notice board at Heath Rd entry

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047/17 To note time and date of next meeting as December 20th, 7pm: Noted.

The meeting closed at 7.25pm. Agreed as a true record.

Signed:.....

Date:.....

DRAFT