

East Donyland Parish Council
Full Parish Council Meeting – 9th August 2018
St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm.

MINUTES

Present: Cllrs Phil George, Peter Case, Doug Clay, John Rowland, Nina Crouchman, CBC A. Fox and Clerk Elizabeth Nelson-Hayes and 3 members of the public.

The Chairman, Cllr Phil George, opened the meeting at 7pm, thanking Kevin Money for his service as locum clerk for the last 9 months & wished him good luck for the future & thanked Beth for helping out till Nicki's return in November.

079/18 To receive and accept apologies and to note absences: Apologies from Richard Helliwell, Anna Appleyard & CBC Ward Councillor Lee Scordis. Absent; D Myers & D. Slade

080/18 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda:

NC declared a NP in item 86/18
PC declared a NP in item 86/18

081/18 To approve the minutes of the meeting held on 12th July 2018 (attached):

PG proposed the minutes to be correct, NC 2nd. All agreed.

082/18 Have your say! The Chairman will close the meeting for a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business:

A request from a resident, can the maintenance committee do a regular village walkabout? The top of the village does feel forgotten.

Can EDPC step up the pressure on outside organisations like CBC/ECC to get things done, the missing finger post on Weir Lane triangle has been an issue for 3 years now- for example.

Pressure is needed as hopefully EDPC will push projects forward more for the good of the residents and the village.

083/18 To receive and note reports from:

- i) County Councillor, Kevin Bentley – Absent & no report was given
- ii) CBC Ward Councillor, Mike Lilley – Absent & no report was given
- iii) CBC Ward Councillor Adam Fox – Local Plan is being read by CBC, could take a while. CBC are keen to support safety measures at Weir Lane junction & hopes ECC K Bentley will use his powers to make a difference & will follow this up with him. 4 new PCSO's are being funded by CBC & 1 will cover Rowhedge & other rural areas, M Lilley will announce more detail soon.
- iv) CBC Ward Councillor Lee Scordis – Absent & no report was given
- v) Village Bus Representative, Elizabeth Trellis, correspondence with First Bus group seems to be ignored regarding bus drivers behaviour at the bus station. Elizabeth will try to find out what the plan for buses is going to be for the new development.
- vi) Clerk report – noted.

084/18 To agree the payments list already checked by Cllrs Helliwell & Clay

PG proposed & PC 2nd the payments list to be correct – all agreed

085/18 To note the draft minutes from the Finance & Personnel Committee held on 12th July 2018

Noted

086/18 To make a decision on the circulated lease between EDPC & RCRC regarding the proposed building on Lion Quay

PG highlighted key points.

- The lease is for 20 years,
- There is a break clause that can be actioned after 8 years.
- The lease is dependent on Sport England providing a grant & EDPC wouldn't be committed without that grant.

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- There is the option of an annual rent review.
- The building cannot be sublet
- RCRC are responsible for all maintenance
- The construction of the building needs to be completed within a year.

PG conveyed his thanks to RH for all his hard work on the lease, it will be delivered by hand to the solicitors in Braintree to ensure it meets the 20th August deadline. PG proposed the lease be accepted and signed as it stands with no changes, JR 2nd, NC abstained, remainder agreed.

087/18 To acknowledge receipt of a petition regarding the Walnut Tree/Weir Lane Junction & note it passed to Highways & receive an update from our councillors about a solution to the ongoing danger of the area.

PG noted that RH received news from a resident about a petition created with 60 signatures from the Wharf area. There are 2 petitions circulated, with CBC organising the other one. The photo opportunity in Feb highlighted the problem to a wider audience. EDPC offer their support in making the area safer but it is the responsibility of Local Highways Panel to decide on the safety measures to be put in place. PG has asked K Bentley for advice & support with this issue. EDPC are keen to drive this forward with help from members of the public, CBC & ECC & will pursue this with vigour. KBentley has asked the engineers to revisit the site.

088/18 To deal with matters arising from the previous Council minutes not dealt with elsewhere in this agenda.

The action list hasn't been updated.

089/18 To consider an event application from Rowhedge Regatta Association to hold the Regatta on the 22nd June 2019

Subject to risk assessment & adequate insurance PG proposed permission to be granted, NC 2nd – all agreed.

090/18 To consider a proposal from Cllr J Rowland to grant £1000 per year for the next 5 years to the Rowhedge Regatta Association

Allocated money would help the organisation. EDPC budget is planned yearly with future planning of 3 years. PG proposed the grant of £1000 for 5 years with the conditions that the Regatta Association is always in operation, the regatta is held every year, EDPC has adequate provision for grants in the budget, finished accounts are present to the council by the association & payment would be made in January once EDPC budget is finalised and signed off, DC 2nd – all agreed.

091/18 To discuss the need to change the kissing gate on the tow path to a wheelchair friendly gate

A resident in an electric wheelchair got stuck and an ambulance was called after falling into brambles. Information received from ECC Footpath rep is CBC are going to be working on the path, but it is the responsibility of the landowner to make the gate more accessible. EDPC will support CBC for getting better access. Draft a letter to CBC & landowner from EDPC requesting a change and offering support. - *Action JR*

092/18 To discuss planning applications and note decision papers as listed (*attached*):

181482-Timbers, CO5 7JR, front & side 2 storey extension. PG proposed to support this application, NC 2nd – all agreed
181310-2 Donyland Way, application approved – noted.

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Part 2

093/18 To discuss the change of staff, to appoint a clerk & agree pay scale & hours

NM is happy to have KIT days to help & support ENH as and when needed, PG proposed ENH to be acting Clerk in Nicki's absence, on the same pay scale as NM backdated to Kevin's last day up until NM's first day back, with flexible working hours, PC 2nd – all agreed.

Signed.....9th. August 2018