

**East Donyland Parish Council**  
Full Parish Council Meeting – 14<sup>th</sup>. December 2017  
St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm.  
**MINUTES**

**Present:** Cllrs Phil George, Richard Helliwell, Anna Appleyard, John Rowland, Nina Crouchman, Dave Myers, Dan Slade, Peter Case, Doug Clay; CBC Ward Cllr Adam Fox & Lee Scordis  
ECC Kevin Bentley and Locum Clerk – Kevin B. Money and 17 members of the public.

The Chairman, Cllr Phil George, opened the meeting at 7pm

**122/17 Councillors to agree the appointment of Mr. Kevin B. Money as locum Clerk**

PG Proposed and Seconded by DS. All agreed. The Chairman and the Clerk then signed the contract of employment

**123/17 To receive and accept apologies and to note absences:** None

**124/17 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda:**

DM Pec 128/17: NC NP 131/17: AA NP 134/17: JR NP 132/17

**125/17 To approve the minutes of the meeting held on 9<sup>th</sup>. November 2017**

The minutes were proposed as correct by PG: 2<sup>nd</sup> by RH – all agreed; minutes approved

**126/17 Have your say!** The Chairman will close the meeting for a max.15 minutes to ask members of the public to speak on any matters relevant to parish business:

T. Pullon 132 Footbridge proposal. In favour of footbridge. Bridge will be good for commuters, leisure and recreation purposes. Good for both sides on business and making easy access with less driving. It will enhance relationship between Rowhedge and Wivenhoe. The PC should endorse the proposal. Additional bus shelter seating is required in Rowhedge. Head Street shelters may be a problem.

Susan Allen informed the Councillors that at item

109/17 she was reassured that the proposed course of action was acceptable as an interim fix at this stage

122/17 regarding item 044/17 she felt it was her observation that the PC agreed NOT to apply for the said cut-through to become a PROW on the proviso that it could revisit its decision and maybe apply at a later date. She said that she had emailed the PC asking them to reconsider their decision.

120/17 she does not recall a discussion about the Chairman's chain. Why is it to come off the Action list?

129/17 Regarding Cllr D. Myers being proposed to go onto the Maintenance committee. With his pecuniary interest it is inappropriate for him to be a committee member. It is also impractical for him as he would have to leave the meeting regularly. Maybe a "working party" would be a better option.

132/17 Feasibility Study – This needs to happen so residents can make an informed choice.

133/17 She is disappointed with the size of the interpretation panels. Maybe another one can be ordered?

She also asked the Clerk to supply a copy of "The clerks report" and to place copies of documents on the bench in the hall

Eve Childs

Village short of grit bins and due to this bad weather the church was impassable. More grit bins around village please. Place on Maintenance meeting agenda

Elizabeth Trellis – Footbridge which will be openable to allow mast yacht can get in and out.

Barbara Sanderson – Skateboard if young children can have a new skateboard park.

Cristian – Thank K. Bentley for the feasibility study. The bridge has to be sited in the right place. The FS should look into using the money for a ferry system if the bridge is not feasible.

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### **127/17 To receive and note reports from:**

County Councillor, Kevin Bentley

LHP meeting was today. Link on highway is on its validation £5000 completed in February '18. There is a price tag will be affixed to it

Replacement of bus shelters – Head Street in Rowhedge. The bus shelter is to be improved by replacing hard standing and to increase the size costing in the region of £8000. A letter to PC to assist with financing the project will be sent out in due course.

Vegetation trimming was completed on 13.11.17

Footbridge – KB is looking to have the backing of the study. He feels there may not be the same enthusiasm in Wivenhoe. However, he is to meet the Councillors of Wivenhoe to gauge their response. He will let both Clerks know the outcome in due course.

Essex locals Fund – ECC have launched the fund and EALC are managing the application forms with each project application of up to £10000 as an on-off project rising to £15000 for a project lasting over 3 years. The ferry service enhances Rowhedge and if the feasibility study on the bridge fails then maybe EDPC could apply to ECC new fund to increase the service of Rowhedge ferry service from 2 days per week to maybe 4 or 5 days per week.

CBC Ward Councillors Adam Fox. He will give Ward backing for the feasibility study on the bridge Lee Scordis. Santa is coming around Old Heath tomorrow and is bringing a Christmas cheer. After 2pm tomorrow until Christmas it is free car parking in Colchester.

### **132/17 To consider a proposal from Cllr K. Bentley to conduct a feasibility study costing approximately £15,000 on for the proposed footbridge from Rowhedge to Wivenhoe**

RH. If it moves forward – what is the next step after the study? KB will contact Wivenhoe for their views. He will then engage engineers to do the feasibility study. Would the study need a resident referendum? KB answered no. This is not a requirement.

JR. In the past over 70% were in favour of the bridge. His view is that both sides may be in favour of it.

DM. Said that he is against the bridge. The village will turn into a possible car park. Price of houses may go up. Increasing the ferry service is a better idea.

PC. Parking may not be an issue.

DS. Where is the cost of bridge coming from? Is it down to the PC to contribute. KB was adamant that it is totally the DFT funding

PG. If it is in the right place and design it will be a positive item for the village.

As there were no further comments from Councillors, the Chairman asked Councillor to vote on the Feasibility Study taking place.

PG proposes AA seconds that the Parish Council support the commissioning of a feasibility study For 8 - Against 1 - Abstain 0. The Parish Council informed ECC K. Bentley to commission the feasibility study.

The meeting then reverted back to item 127 for Elizabeth Trellis comments

Village Bus Representative – Elizabeth Trellis.

Elizabeth asked residents to please respond to Rowhedge Road being closed from 22.01.18 and the buses will not being able to be use the road.

Bus user support group AGM was in November '17

Rowhedge Residents' Association – Trisha Curran

Again, Trisha reiterated the closure of Rowhedge Row as school buses come down the road

Schools must contact the school bus service to ascertain what alternative routes / action they are taking whilst the road is closed.

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Clerk Report

The Clerk informed the meeting that as he had only been in the post for some weeks he is still getting to grips with the workings of the office.

**128/17 To agree the payments list already checked by Cllrs Appleyard & Clay**

**Cllr D. Myers leaves the meeting**

PG proposed the payments be agreed. JR 2<sup>nd</sup> – agreed

**Cllr D. Myers re-joins the meeting**

**129/17 To appoint Councillors onto the Finance & Personnel committee and Maintenance committee**

PG Proposed, RH 2<sup>nd</sup> - all agreed that Cllr D. Slade be appointed onto the Finance & Personnel committee as well as the Maintenance committee

PG Proposed, JR 2<sup>nd</sup> – all agreed that Cllr D. Myers be appointed onto the Maintenance committee

**130/17 To note the draft minutes from the Finance & Personnel Committee 22<sup>nd</sup>. November, and to consider any proposals/recommendations arising:**

Councillors noted the minutes

**131/17 To receive an update from the Hut Working Party following the meeting held on Thursday 30<sup>th</sup>. November.**

PG gave a brief update see meeting notes 30.11.17

To discuss the business plan and independent verification

Cedar roof has been incorporated into the business plan

RH asked for the business plan to be independently verified

NC business plan had already been verified by an independent company

Councillors to obtain their own verification company to ascertain the correct business plan.

PG noted that the proposed building would be available for community use and house heritage artefacts.

PG proposed that the business plan be independently verified by same company that verified RHT

business plan

RH For 8 Against 1

To discuss the “Heads of Terms” with a view to drawing up a draft lease up to a maximum spend of £1500

RH. All points of Head of Terms have been addressed.

PG proposes to ask Essex Legal Services draft lease DM 2<sup>nd</sup>. All agreed

**133/17 To deal with matters arising from the previous Council minutes not dealt with elsewhere in this agenda (*refer attached Action List*):**

Update list prior to next meeting – The Clerk to update the list in readiness for the next meeting.

RH said Chairman’s’ chain should be added to the action list

**134/17 To discuss planning applications and note decision papers as listed**

**172898 – 47 Parkfield Street, Rowhedge CO5 7EL**

Demolition of part of existing rear single-storey building forming lobby and bathroom. Construction of new single-storey rear and side extension to form new kitchen to rear and additional accommodation area to side with terrace area over new first floor.

**EDPC Decision: P PG S RH No objection**

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### **172793 – Will O The Wisp, Parkfield Street Rowhedge CO5 7EL**

Rear/side single storey garden/dining room extension

**EDPC Decision: P PG S DS No objection**

### **173058 – Rowhedge Heritage Trust Hut, High Street Rowhedge**

Application to vary condition 1 of planning permission 161460 to allow the building to remain permanently.

**EDPC Decision: No comment**

### **173188 – Rowhedge Wharf, Former Rowhedge Port, Rowhedge**

Application to discharge conditions 10, 13 and 38 of application no. 162467

**EDPC Decision: P PG DS 2nd No comment**

### **Decision made by CBC**

#### **172188 – 77 High Street Rowhedge CO5 7EN**

Two storey rear, single storey front extension including garage conversion/internal alterations

**APPROVE CONDITIONAL**

#### **172566 – Three Crowns, High Street Rowhedge CO5 7HG**

To repair and restore property listed works included: INTERNAL WORKS: Install central heating system to the property as there is not any existing heating – free standing radiators and boiler system. Repair and replace lath and plaster where damaged. **APPROVE CONDITIONAL**

There being no further business the Chairman closed the meeting at 8.10pm and thanked everyone for attending

Signed.....8<sup>th</sup>. February 2018

**Philip George**