

**East Donyland Parish Council**  
Maintenance Committee Meeting – 20<sup>th</sup> December 2017  
St Lawrence School, Rectory Road, Rowhedge starting 7.00pm  
**MINUTES**

Cllr Rowland, the Chairman, opened the meeting at 7.00pm

**Present:** Cllrs J Rowland, P George, N Crouchman, R Helliwell, D Clay, D Myers; Asst Clerk E Nelson-Hayes, Locum Clerk Kevin B. Money & 1 member of the public.

**048/17 To receive and accept apologies and to note absences:** Apologies from Cllr Case

**049/17 To minute disclosable pecuniary & non-pecuniary interest of members:** none

**050/17 To approve the minutes of the meeting held on 18<sup>th</sup> October 2017:** JR proposed, PG 2<sup>nd</sup> - agreed.

**051/17 Public forum - to receive information or queries from members of the public relevant to Maintenance Committee business:** Previous to the meeting a resident emailed in observations to the clerk regarding the maintenance committee which were circulated at the meeting and noted. KM informed the committee that a potential dog proof fencing contractor contacted the office earlier on that evening.

**052/17 To discuss riverside issues:**

- a. **To receive the Water Bailiff's report:** Noted. JR suggested stainless steel numbers be attached to the quay walls as a measurement guide as it's a reasonably priced alternative to depth boards. Will speak to the water bailiff for his thoughts. -*Action JR/ENH*

**053/17 To consider quotes received and agree maintenance works as appropriate**

- a. **Dog proof fencing for the recreation ground.** Only one visual had been submitted. A discussion regarding people leaping over the fence to get balls. Reassurances are needed from potential contractors that the fence is sturdy enough for climbing, clarification of what size wood would be used, also would the wood be treated & exact location of the gates. It was noted that this isn't a formal proposal, it is an idea as a deterrent to irresponsible dog owners so prices are sought. The committee were unsure if the path through the wood connecting the development with the recreation ground will be completed, which might have an impact on the project. The location of the bins and benches would need to be taken into consideration. An observation from a member of the public was to possibly fence off the other side of the rec also near the school as parents let their dogs off leads whilst waiting outside of the school. Installing the fencing will not keep people with dogs off the recreation ground but it gives them an alternative. For potential contractors it was suggested that the wood to be used for the fence would be a minimum of 3x3, preferably 4x4. Struts 4x2 across and diamond top to deter walking on. - *Action ENH/KM*

**054/17 To review the updated Action List pertinent to the Maintenance Committee:**

Updated as follows: - *Action ENH*

- Completed tasks to be removed
- Councillors agreed to remove stepping stones from the action list.
- Working party 20<sup>th</sup> Jan 2-4pm to tackle issues in the churchyard, John Sharp to be informed – *action ENH*
- Add target date of before March for the compost bin & bulbs
- DM updated the committee on the possible subsidence on Pearson Quay. The method was briefly discussed, will receive an update for February meeting. JR to visit the site. - *action DM & JR*
- Add salt bin requests for bus turning circle & Churchyard.
- Add Churchyard gate to be fixed.

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- Add more evidence submissions request for PROW on action list
- The path along the ferry hard, revisit in February meeting about potential method & working party.

**047/17 To note time and date of next meeting as February 14<sup>th</sup> is to be changed to the 7<sup>th</sup> February, 7pm:** Noted.

The meeting closed at 7.44pm. Agreed as a true record.

Signed:.....

Date:.....

DRAFT