

East Donyland Parish Council

Finance & Personnel Committee Meeting – 21st. March 2018
St Lawrence School, Rectory Road, Rowhedge starting 7pm.

MINUTES

Present: Cllrs A. Appleyard, D Clay, P. George, R Helliwell, and Locum Clerk Kevin B. Money
Members of the Public: None

The Chair Cllr A. Appleyard, opened the meeting at 7pm.

01/18 To receive and accept apologies and to note absences: Cllr N. Crouchman & D Slade

02/18 To minute pecuniary & non-pecuniary interest of members in relation to items on the agenda:
RH – NP Item 07/18: PG – NP Item 07/18

03/18 To approve the minutes of the meeting held on 24th. January 2018
RH Proposed PG Seconded – All Agreed

04/18 Public Adjournment: to receive information and queries from members of the public relevant to Finance & Personnel Committee business:

05/18 To review the budget & reconciliation reports produced for the meeting and to note & approve any necessary virements – *documents attached*:
Bank reconciliations (current & deposit accounts 28.02.18). Councillors noted the Bank reconciliations Budget report 20.03.18. Councillors noted the Budget figures

06/18 To review and issue a new Licence for Rowhedge Football Club to use the Rowhedge Recreation Ground
Councillors have observed a significant use of the recreation ground by senior football teams. The committee recommended to ask the Club officials to discuss their 2018/19 intentions on the use of the recreation ground. EDPC owns the mower and it was agreed the RFC would have the mower serviced every year. Has this been done? The Clerk was asked to organise a meeting between EDPC and RFC officials at the RFC club. It was also agreed that no request has been made to EDPC for the use of the recreation ground when a football club from Holland together with an evening of a Live Band being held in a marquee.
RH Proposed PG Seconded to hold off renewing the Licence for Rowhedge Football Club to use the Rowhedge Recreation Ground for 2018 until assurances from Keith Hughes or Paul Shepherd as the existing licence is not set up for current use of the recreation ground.

07/18 To review and issue a new Licence to the Landlord of Ye Olde Albion Public house, High Street, Rowhedge with regard to the placement of tables and seating on Pearson's Quay
AA Proposed DC Seconded to renew the Licence to the Landlord of Ye Olde Albion Public house, High Street, Rowhedge with regard to the placement of tables and seating on Pearson's Quay for 2018. (With slight amendments)

08/18 To agree that the Mooring Fees to remain as per 27th. September 2017 as agreed at Full Council meeting 12.10.17
RH Proposed to keep the Mooring Fees as per 27.09.17 agreement at Full Council. PG Seconded – All Agreed

09/18 To agree that the Burial Ground Fees to be reviewed in April '18 to be in line with Colchester Borough Council rates as agreed at Full Council meeting 12.10.17
RH Proposed to agree the Burial Ground Fees as per 12.10.17 agreement at Full Council.
PG Seconded – All Agreed

10/18 To consider any current and future training needs of the Clerks, RFO & Councillors:
Councillors noted the courses on offer from EALC

11/18 To review the Action List pertinent to the Finance & Planning Committee
Councillors asked the Clerk to Add the 2017/18 Annual Return and the meeting with RFC to the Action list.

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12/18 To note the time and date of next meeting as 23rd. May 2018 at 7pm

13/18 Items for next Agenda

Update on Audit

Football Club meeting

There being no further business the Chair closed the meeting at 7.45pm and thanked everyone for attending

Signed.....23rd. May 2018

Anna Appleyard

DRAFT