

**East Donyland Parish Council**  
Full Parish Council Meeting – 12<sup>th</sup>. April 2018  
St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm.

**MINUTES**

**Present:** Cllrs Phil George, Richard Helliwell, Peter Case, Doug Clay, Dave Myers, Nina Crouchman, Locum Clerk Kevin B. Money and 20 members of the public.

The Chairman, Cllr Phil George, opened the meeting at 7pm

**028/18 To receive and accept apologies and to note absences:** Cllr Anna Appleyard, John Rowland, DC Mike Lilley, ECC K. Bentley.

**029/18 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda:**

NC Declared an interest in Item 035/18

DM Declared an interest in Item 039/18

**030/18 To approve the minutes of the meeting held on 8<sup>th</sup>. March 2018**

Cllr PG proposed, Cllr DC seconded – All agreed

**031/18 Have your say!** The Chairman allocated a maximum time of 15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business:

A resident spoke about the dock developments – Slipway currently says its “Private”. The High Street may not be used as emergency access – concern about motorcycles coming through bollards. Footpath was closed before permission was given. The footpath through the dock development is 2-3’ lower than before. The Clerk was asked to contact Bloor, CBC and ECC to resolve.

A resident spoke about dog poo bags dispenser bags and looking for another supplier of bags. The Chair confirmed that dispensers will not be removed. The Clerk was asked to source out another supplier. The Council in the past purchased 1,500 Dog bin bags and these were removed from the dispenser within weeks of placing them in the dispenser. This purchased cost the Council £60.

A resident spoke on the shuttle bus and it is running to time and is a good service. However, the bus that has been put on is not suitable for disabled passengers.

A resident spoke about the dog warden walking around the recreation ground. Namely by the side of the school. What is the ongoing solution and look at the bye-laws. PG has spoken with Mike Lilley about having a better presence of dog wardens in the area. Zone wardens are active in Rowhedge. New scheme is being introduced where if some dog mess has been left on the ground a spray can be used to see where the mess is. PG asked the Clerk to place the “Dog Warden issue” on the May meeting  
PG said that, as a community, should come forward with creative ideas. Ideally there should be somewhere in village where dogs can be let off the lead safely.

**032/18 To receive and note reports from:**

- a) Essex County Councillor, Kevin Bentley – No report was given
- b) CBC Ward Councillor Mike Lilley – No report was given
- c) CBC Ward Councillor Adam Fox – Attended the planning meeting where the Hut was raised and he and other District Councillors spoke in favour of the application. It was approved with conditions. Access to the High Street to the new development will be raised at CBC meeting.
- d) CBC Ward Councillor Lee Scordis – Zone wardens have stepped up patrols from 5am through to the Evening in Rowhedge. They have been unable to catch any dog owners yet. They have also been allocated other jobs to do. Gates to be locked is a solution but is not practical. A bus meeting will be held at CBC next Monday 16.04.18. All residents are welcome to speak for the allotted 3 minutes.
- e) Village Bus Representative Elizabeth Trellis – Some residents cannot get on the bus through personal disability. Bus drivers timetable is different to what residents have been given. The Sunday timetable to be amended.
- f) Rowhedge Residents’ Association Trisha Curran – No report given
- g) Clerk Report- Councillors noted the report

**033/18 To agree the payments list already checked by Cllrs Appleyard & Clay**

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Cllr RH proposed and Cllr PC seconded that the payments be authorised – All agreed

**034/18 To note the draft minutes from the Finance & Personnel committee held on Wednesday 21<sup>st</sup>. March 2018** - Councillors noted the draft minutes

**035/18 Update on RCRC Proposed building** – Cllr P. George

Planning application successful. It was a Unanimous decision. A Draft Lease is being drafted next week. NC After 31<sup>st</sup>. March agreement with agreement with RHT to continue trading. RCRC now own the hut. New licences set up until lease comes through.

**036/18 To deal with matters arising from the previous Council minutes not dealt with elsewhere in this agenda** - Councillors noted the Action List. Target dates to be revised.

**037/18 To discuss planning applications and note decision papers as listed**

**180677** – 5 Ashurst Close Rowhedge CO5 7HU - Single storey extension to existing house  
EDPC Decision: PG proposed the Council makes a “No objection” return to CBC. Seconded by RH – All agreed

**180691** – 10 Nautical Way Rowhedge CO5 7BZ

Application for a lawful development certificate for a proposed conservatory extension  
EDPC Decision: PG proposed the Council makes a “No objection” return to CBC. Seconded by NC – All agreed

**180731** – The Mill Fingringhoe Road Rowhedge CO5 7FD

Application to discharge conditions 3,4 and 5 of planning permission 173227  
Councillors noted for information only

**038/18 Decision made by CBC – Full details can be found on the CBC planning website**

**180154** – Jam Jar Café 10a High Street Rowhedge

Application to vary condition 2 of planning permission 161095 in order to extend permitted opening hours.

**Application Approve Conditional**

**180098** - 17 Colne Rise Rowhedge CO5 7EH

Resubmission of 170541 - Front porch extension and a double storey side extension

**Decision is to REFUSE this application**

**173058** – Rowhedge Heritage Trust Hut High Street Rowhedge

To remove temporary building 'The Hut' and replace with a permanent building including disabled access toilet and veranda. **Approve Conditional**

**180257** – 51 Albion Street Rowhedge CO5 7ER

Single storey rear extension to provide ground floor bedroom and wet room facilities

**Approve Conditional**

**39/18 Application/s to use Recreation Ground**

Rowhedge FC – Charity Football match in aid of Pulmonary Fibrosis/Make a Wish

Date of Event 30.03.18 - Noted

Rowhedge Mooring Association – Boat Jumble to run alongside Table Top sale organised by St. Lawrence's School & Under 5's

Date of Event 29.04.18 – The Clerk was asked to check that the insurance is adequate.

PG proposed subject to insurance being adequate. NC seconded – Agreed DM Abstained

Rowhedge FC – Rowhedge FC Annual 5-a-side

Date of Event 09.06.18 - PG proposes RH seconded – All Agreed

Rowhedge Veterans – Football match between Rowhedge Vets and Uno Vets from Holland

Date of Event 30.06.18 – Parking issues being a responsibility for emergency vehicle whilst the regatta takes place. PG proposes RH seconded – All Agreed

St. Lawrence Primary School PTA committee – Fundraising event

Date of event 20.07.18 - PG proposes DM seconded – Agreed RH Abstained

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Emma Manning – Pre School introduction to Football and Fundamental Movements

Date of Event – Saturday mornings 0930 – 1030 – The Clerk was asked to check that the insurance is adequate. PG proposed subject of adequate insurance being in place. NC seconded – All Agreed

Sarah Clayfield – Group fitness class

Date of Event – Every Monday & Thursday 0915 and 1930 for 1 hour commencing 05.04.18 – Adequate insurance must be in place PG proposes PC seconded – All Agreed

There being no further business the Chairman closed the meeting at 7.45pm and thanked everyone for attending

Signed.....10<sup>th</sup>. May 2018

**Philip George**

DRAFT