

East Donyland Parish Council
Full Parish Council Meeting – 11th October 2018
St Lawrence School, Rectory Rd, Rowhedge starting 7.00pm.

MINUTES

Present: Cllrs Phil George, Peter Case, Doug Clay, Dave Myers & Anna Appleyard, Clerk Elizabeth Nelson-Hayes and 5 members of the public.

The Chairman, Cllr Phil George, opened the meeting at 7pm thanking Dan Slade for all his hard work as councillor as he has resigned.

108/18 To receive and accept apologies and to note absences: Apologies from Nina Crouchman, Richard Helliwell, John Rowland, CBC Ward Councillors Lee Scordis, Mike Lilley & Adam Fox.

109/18 To minute pecuniary & non-pecuniary interests of members relating to items on the agenda:

PG declared a NP in item 121/18

110/18 To approve the minutes of the meeting held on 13th September 2018 (attached):

PG proposed the minutes to be correct, DC 2nd. All agreed.

111/18 Have your say! The Chairman will close the meeting for a max.15 minutes to ask members of the public to speak (max. 3 minutes each) on any matters relevant to parish business:

Item 117/18; Walking football-an excellent group & addition to the village & this project of extending the muga so it can be used should be supported.

Lighting at the village hall carpark needs looking at, not all the lights are on at night and more should be considered.

20 is plenty campaign has been around for a few years. To note the criteria has changed and we have full support of ECC K.Bentley so things should start moving, it hasn't been forgotten about.

112/18 To receive and note reports from:

i) Essex County Councillor, Kevin Bentley; None

ii) CBC Ward Councillor, Lee Scordis- Absent. Report received. *Hi guys, I am afraid we will have to send our apologies for tomorrow. We are attending a meeting with the Police and Crime Commissioner and considering the rise in crime in the rest of our ward we felt this was very important. Not much to update from me. Nothing yet on 20mph policy at ECC as yet to be discussed. However this week we passed a significant motion for academies in Essex, including Colchester Academy, which was recently in the news due to mismanagement by the academy chain. I know some students from Rowhedge attend here so this will be of importance. Motion we passed looks to make schools much more accountable and reads as;*

'This Authority recognises that the current governance arrangements at Academy schools can lack democratic accountability which has seemingly led to the alleged financial abuse evidenced on the recent Panorama programme, therefore this Authority will:

1. Contact the Secretary of State for Education to raise our concerns and request that a review of governance arrangements be undertaken to ensure schools are appropriately accountable to the communities that they serve.

2. As soon as the Essex Multi Academy Trust is launched to consider incorporating, subject to DfE approval, the now "good" rated school Colchester Academy within this trust arrangement.

3. Use its power to lobby government so that a Local Education Authority representative forms part of every Governing body irrespective of whether they are an academy or not.'

ii) CBC Ward Councillor Adam Fox – Absent

iii) CBC Ward Councillor Mike Lilley-Absent

iv) Village Bus Representative, Elizabeth Trellis, ECC have changed the allocation of the bus stops for the number 66. You can only board the bus outside the nightclub 'Attik' on the High Street now. There are no other stops on the High Street in use for this bus. Need new bus timetables, a leaflet has arrived in the office, Elizabeth will visit the office on Friday to discuss further publicity of the change. There is confusion over the lettering system of the bus stops and the map provided is too small to read clearly.

v) Clerk report – noted.

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113/18 To agree the payments list already checked by Cllrs Helliwell & Clay

PG proposed that only £1500 to be paid to the Solicitor for the Lease for RCRC hut as originally quoted, & the payments list is correct. DM 2nd – agreed.

114/18 To note the draft minutes from the Finance & Personnel committee held on 13th September 2018; Noted

115/18 To discuss & receive any updates relating to the installation of the Christmas Lights; Pick this up with JR. There is an outstanding payment of over £900 for the rest of the lights. PG proposed & AA 2nd paying up to £200 for a cherry picker to install the lights-agreed. – Action JR

116/18 To receive an update from the Clerk regarding the renewal of the pontoon insurance: to decide a payment of £982.35 for this.

Insuring a floating pontoon is notoriously difficult as it is a specialist item. Hays Parsons brokers have sent a renewal for the pontoon for the same price as last year. PG proposed the acceptance of this renewal quote £982.35, PC 2nd – agreed. – Action ENH

117/18 To receive an update from the Muga working party. *Update to EDPC Sub-Committee 8 October 2018 After reviewing the 5 October Update paper (see below), the Sub-Committee met on the Rec on Saturday 6 October to look at the options now being discussed. Attending the meeting were: Doug Clay / Tristan Edwards / Matt Vincent / Nick Smee / Dave Evans. Unable to attend: Richard Helliwell. The following was discussed and conclusions reached so as to provide recommendations to the Parish Council.*

1) The option of retaining the current MUGA (as an open facility) and then building a new MUGA on the land between the current MUGA, the tree line and the container site was reviewed. Our conclusion was that a suitable size MUGA could not be built on this area without impacting the tree line. This would cause problems re roots, overhanging tree debris and may impact the protected status of the trees. This option was therefore considered not appropriate. 2) We then measured out a larger MUGA using the current MUGA footprint but:

- Siting the new MUGA rear fence to within 1 metre of the boundary line thus moving the MUGA at least 2 metres away from the main pitch area*
- Moving the new MUGA away from the clubhouse by up to 9 metres, thus utilising the widening area which will again reduce encroachment on the pitches. This will also provide a useful area to re-site the storage containers in a more secure position between the MUGA and the Clubhouse.*
- Retaining the 37M length which will require the shelter, bin and one floodlight stand to be moved.*
- Keeping our options open re the exact width, with a proposed width of between 22M and 24M. This will be wide enough to accommodate a full range of sport activities and a final decision on the exact width can be made once a contractor has completed a full survey.*

3) This approach will ensure the maximum possible MUGA playing area whilst avoiding encroachment on the grass pitches. 4) It will also require the old MUGA surface to be dug out and considerable rubble and top soil encroachment on the grass pitches. 4) It will also require the old MUGA surface to be dug out and considerable rubble and top soil removed so as to avoid a steep embankment. It is therefore critical that agreement is reached to dump the removed soil in the excavated holes surrounding the Rec otherwise costs will further escalate. 5) The current MUGA fencing should be removed and placed around the other tarmac area (surface may need some refurbishment) so as to continue to provide an open for all play area especially for the school children before and after school. 6) All agreed that a multi sport surface with a suitable shock pad underlay should be laid with equipment and lines marked out to accommodate a wide range of sports; e.g. football goals, tennis net sockets, basketball and netball hoops. 7) All agreed that the new MUGA should have the latest LED lights installed, set to a lower level suitable for night time football (fyi - tennis would require brighter lighting). The new LED lights and the lower specification will help reduce overspill of lights onto neighbouring properties. 8) All Contractors so far approached have insisted on quoting for the complete build program so as to ensure the quality of the final product. However there are various works which could be separately tendered for focusing on local contractors; e.g. • Removal and re-installation of the fencing at the tarmac area • Refurbishing the tarmac surface • Removal and re-siting of the shelter, floodlight post and bin • Additional paving around and toward the new MUGA

Agreed Next steps Dave - to re-approach all contractors to re-price based on the above conclusions. Tristan - to draw the new MUGA position and present to Doug Doug - to present recommendations at next EDPC meeting (11 October)

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PG conveyed a Thank you to the working party for the report and all the work done so far. Ask Dave Evans to research other funding streams for this project. Section 106 money is scarce & time sensitive. The Council had previously expressed an interest in buying land from Cadman, and although this is a parked project at the moment, it would be good to have enough money left from other projects to snap up any offer that might be made by Cadman. – *Action DC*

- 118/18 To update the council regarding a councillor vacancy;** The deadline is the 17th October for residents to request an election. After that date co-opting a person is possible. PG proposed & DC 2nd advertising the same way as previous years – all agreed
- 119/18 To receive & decide an event application from RHT for the Harris rally on 28th October 2018 on Lion Quay;** PG proposed to accept the application with gusto with the revised change of location to Pearsons Quay, DM 2nd – all agreed.
- 120/18 To receive & decide an event application from the Mariners Chapel for a stand giving out free hot chocolate, with fun games and small gifts for children on 31st October from 4.30-6.30pm on Lion Quay;** A welcome addition to an already busy evening. PG proposed to accept this event, AA 2nd – all agreed.
- 121/18 To receive & decide an event application from Ye Olde Albion for an anniversary party on 19th November 2018 on Pearsons Quay;** The clerk put 29th November on the agenda in error, it's the 28th-apologies. An excellent event that should be celebrated. PC proposed to accept the application, AA 2nd – agreed. 1 abstention
- 122/18 To receive a grant application for Rowhedge Football Club for £1500 to replace ruined grass with seedling on the recreation ground;** There is a £4000 grant budget & £800 has been spent so far. This is a lot of money to ask for, previously £500 had been requested. An increase of teams will be playing in the area. DC proposed £500 DM 2nd – all agreed.
- 123/18 To receive a quote from Armer Design for £420 to redesign EDPC website to optimise it for mobile & tablet devices;** The reason 1 quote is received is because it's from the company who built the website. It's more of an upgrade. PG proposed if the actual look of the whole website doesn't need redesigning and it's based on optimising the use for devices to accept this price, DM 2nd – all agreed.
- 124/18 To receive a request from Friends of St Lawrence for financial help towards a memorial bench for St Lawrence Churchyard;** Lovely idea. PG proposed to pay 50% of the total cost up to a maximum of £200 DC 2nd – all agreed.
- 125/18 To receive an update from RCRC regarding funding & plans for the new hut;** TO EDPC To inform you that RCRC has now received funding for the new permanent building .To outline you all with the plans going forward. These are rough dates as nothing can be set in stone and cannot determine how long things at different stages will take to complete.
- 1st October 18 New hut ordered with at least a 12 week order date (brings up to Jan 19)
11th November `18 Last trading day of old hut/Winter Series competition day
12th November `18 - Jan19 old hut will start to be emptied
Dec 18 Electric will still be on to feed the Xmas lights on the tree.
January 19 old hut to be removed and new hut works to commence/installation
.....ongoing works on site until completion.
March 19 -New hut to be opened for new season

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126/18 To deal with matters arising from the previous Council minutes not dealt with elsewhere in this agenda. (Action List)

EDPC/EDCA to work on new lease

Update action list accordingly

127/18 To discuss planning applications and note decision papers as listed (*attached*):

None for this parish

PH proposed that this meeting to be closed & the maintenance meeting held, before re-opening this meeting for the Part 2. DC 2nd – all agreed.

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PART 2 – Closed to the press & public due to the confidentiality of the items under discussion.

128/18 To review the Water Bailiff's contract and honorarium for 2018-19; Due to ill health this season has been difficult & not worked to the best of his ability. A hi-vis jacket with Water Bailiff on the back would be useful. PG proposed to ask Dave if he would like us to offer the position to someone else for 12 months whilst he recovers, DM 2nd – all agreed.

The meeting closed at 8.15pm

Signed.....11th October 2018