

# East Donyland Parish Council

Maintenance Committee Meeting – 13<sup>th</sup> December 2018  
St Lawrence School, Rectory Road, Rowhedge following Full Council meeting.

## MINUTES

Cllr Rowland opened the meeting at 8.10pm

**Present:** Cllrs P George, D Clay, P Case, N Crouchman, J Rowland, R Helliwell, Asst. Clerk E Nelson-Hayes, Clerk Nicki Matthews & 2 members of the public.

**047/18 To receive and accept apologies and to note absences:** Apologies received & accepted from Cllr D Myers

**048/18 To minute disclosable pecuniary & non-pecuniary interest of members:** none.

**049/18 To approve the minutes of the meeting held on 11<sup>th</sup> October 2018:** PG proposed, NC 2<sup>nd</sup> - agreed.

**050/18 Public forum - to receive information or queries from members of the public relevant to Maintenance Committee business:** None

**051/18 To discuss riverside issues:**

**(a) Heritage slipway at Mew's Court;** A letter to be sent out to residents old & new about parking restrictions and rules of use for the slipway at the request of a resident. *-Action ENH*

**(b) Update from Wivenhoe Town Council about jet skis on River Colne;** noted.

**(c) Update on the water bailiff role;** name suggestion to be approached *- Action ENH*

**(d) Pontoon Signage;** familiarise with what has previously been agreed, to measure up and order – *Action JR & ENH*

**052/18 To receive quotes for maintenance works**

**(a) 2 replacement bins & installation on Lion Quay;** prices were looked at to do the project ourselves or go through CBC, with the offer of waived installation fee from CBC, JR proposed & PG 2<sup>nd</sup> to use CBC at a cost of £849.16 for the job. *-Action ENH*

**053/18 To review the condition of Pearsons Quay;** 3 quotes are needed to fix the hole in Pearsons Quay, JR to pass on detail of the job spec needed. *-Action JR & ENH*

**054/18 To review the updated Action List pertinent to the Maintenance Committee:**

- Completed tasks to be removed
- Get pallets for the compost bin *- Action JR & ENH*

**055/18 To note time and date of next meeting as February 20<sup>th</sup> 2019, 7pm St Lawrence School** Noted.

The meeting closed at 8.33pm. Agreed as a true record.

Signed:.....

Date:.....